



## CODE OF OPERATION OF LAUNDRY ROOMS

### Dormitories and Refectories of the University of South Bohemia in České Budějovice

#### LAUNDRY ROOM OPERATION

- The laundry room is open to students, USB employees and hotel guests (hereinafter referred to as “users”) daily **from 6:00 a.m. to 10:00 p.m.**
- The keys to the laundry room can be borrowed in exchange for the dormitory or guest accommodation card at the reception of each dormitory.
- The charge for the use of the laundry room is imposed in accordance with the current Price List of Services.
- The laundry room is intended for users who wish to do their laundry and respect this Code of Operation.
- There is a strict prohibition on smoking, consumption of food and drink and tampering with electrical or plumbing systems.
- The laundry room must be kept tidy and clean.
- Users are obliged to conserve water and electricity.
- When operating the laundry, users are obliged to follow the instructions for the use of the washing machine.
- When using the laundry room, users are obliged to observe the principles of safety, health, and fire protection (danger of slipping, electric shock). D&R are not responsible for any accidents.
- Users are obliged to immediately report any defects in the inventory, wiring and plumbing to the dormitory reception.
- Users are obliged to pay for any damages or inventory losses that may occur.
- **It is strictly forbidden to lend the laundry room key to another person without the knowledge of the reception.**

#### OBLIGATIONS OF THE LAUNDRY ROOM USERS

- Comply with this Code of Operation and the operator’s instructions.
- Maintain order and cleanliness in and around the laundry room.
- Do not leave any food or drink in the laundry room.
- Treat all laundry equipment and facilities with care and do not damage them.
- All defects, damages and deficiencies must be reported immediately to the reception.
- Before leaving the laundry room, check that the lights are off, and that the windows are closed.
- Users lock the laundry room and return the key to the dormitory reception.

#### PROHIBITED ACTIVITIES IN THE LAUNDRY ROOM PREMISES

- Smoking and using open flames (especially candles)
- Ingesting alcoholic beverages or other intoxicating substances
- Intentionally damaging laundry facilities and equipment
- Using damaged laundry facilities and equipment (risk of injury)
- Making non-professional repairs or unauthorized modifications to technical equipment and facilities
- Interfering with the electrical installation in any way
- Bringing and using objects dangerous to life and health and objects not related to the operation of the laundry.

***Persons under the influence of alcohol or other intoxicants are not allowed to enter the laundry room!***

**In case of violation of these operating rules, the user is subject to a contractual penalty of CZK 500.**

In České Budějovice, on .....1.1.2024.....

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Bedřiška Karasová, Director